

**Winston Downs Community Association
'Special' Board Meeting - November 5, 2020
via Zoom**

Meeting called to order 7:06 pm

Member's Present: Tim Rooney, Jane Lorimer, Joanna Milewski, Wendy Glazer, Jacquie Marks, Derek Cocovinis (Quorum present)

Purpose: Determine officer positions, transition plan, update on projects still in progress

- **Discussions:**

- Tim explained each board position and described responsibilities He can email this to us also.
- Really need someone to be President. Tim said this position will need to do some things such as putting together agendas for board meetings, running the board meetings, and responding to emails. Derek suggested that the President and Vice President share these responsibilities and delegate.
- Derek agreed to be President and Jane Vice President. Both will work together as needed. Positions will be voted in at the Nov. 17th board meeting.
- Tim will transition and work with Derek to give his files and access to the WDCA google and others accounts. Tim will remove himself from the bank account and add Derek.
- Derek - Wondered who all has access to board emails, accounts and website.
- Tim & Jane – Goes directly to the President. Tim check emails, but it will now be Derek and Jane. Suggested that any board member should have access to our google account and files. Tim will help show and train board members how to gain access to the Google account. WDCA documents can be found in this one central location.
- Tim – Concerned about Jacci Robb being on the board and will talk with her prior to Nov. 17th meeting. She was voted in to be on the board to fill a position when one became open and available. Terri was staying on until he fulfilled his term which ended in Sept.

Board Positions:

President – Derek Cocovinis

Vice President – Jane Lorimer

Secretary – Wendy Glazer and Jacquie Marks will share this position

Treasurer – Joanna Milewski

Committee Positions:

Communications & Newsletters – Tim Rooney and Jane Lorimer

Fridays Out Front – Wendy Glazer

Security/Safety – Margot Gilbert

Social Media – Marsha Badanes

Welcome Committee – Jacquie Marks and Marsha Badanes

Zoning – Jackie Robb if agrees

Tim – Outstanding Items to work on and prioritize:

- Group Living, need a committee that will be able to be involved and maybe go to meetings to represent WDCA. In Jan. There is potentially going to be a go/no-go vote by City Council. We need to decide how to get the word out and get homeowners to write letters or emails. The amendment has too much lumped together and is a big concern. Derek will get input from ZAP committee.
- Another concern is that KBY Synagogue purchased two parcels of the former site 400 S Monaco. What is going to happen with it? Do they have funding to build a structure? Early stages of planning, but might want a synagogue to be built there.
- 660 S Monaco – Currently used as parolee housing. ZNIS violation filed but currently City not forcing anything and State mandate prohibits evictions. We still need a lot more information and going to get any help from the State. Neighbors can still call 311, but if no violations, nothing can change.
- Park – Jane completed survey and tallied results. Tim thought there was still more to finalize and will double check [not the case.]
- Bike Lane – It is unclear if DOTI is still going to continue to do more data analysis and want to go down all Virginia to Quebec still. Need to make sure and fight this if they are still considering it. Tim will clarify with DOTI. [Follow up shows DOTI is planning Phase II which continues original plan.]
- Membership Drive – Typically this is done at the Annual Meeting and mailed out in the newsletter with an addressed return envelope. Also have need to re-engage with the block captains to deliver newsletters if we don't do a mail out. During this time, mail out might be preferred.
- Jacquie will work with Marsha to get new neighbors' welcome bags. Wendy had previously stuffed with various items from close by local places to donate "free coupons" and put popcorn bags and food to go inside these bags.

Meeting adjourned at 8:12 pm.

**** Board agreed unanimously to donate \$50 towards the Safe and Sound - Group Living Advisory Committee about the Group Living Amendment on Nov. 9, 2020. Vote via email response.**

Minutes submitted by: Wendy Glazer