

Winston Downs Community Association
Board Meeting July 20, 2021
Location: Zoom

Meeting called to order 7:05 PM

Quorum present: Jane Lorimer, Joanna Milewski, Jacquie Marks, Tim Rooney, Margot Gilbert, Marsha Badanes

Minutes: Motion made (Margot Gilbert) and seconded (Tim Rooney) to approve minutes from June meeting – approved unanimously

Presidents Report

- Reviewed email re 430 S Newport property zoning - our association will not be notified of split because it will remain single family homes regardless of whether they get approval for 4 homes or 3 homes (which they are considering per email from Logan Frye)
- Annual meeting agenda was attached earlier - would ask all review and we'll call a separate meeting in late July or early August to nail down content and who does what chores. BMH did say "no food please" even if Kosher. We agreed to have bottles of water.
- KBY property at original farmhouse lot. Owners indicated they will have it cleaned up. City may have already issued warning of vegetation overgrowth
- 7200 E Exposition was cited and fined so it got mowed. Would like to visit owner at office location with other board (not alone) to see if we can get them to agree to partner with the three homes than have adjoining property that requires homeowners to mow (to Quebec). Tim Rooney to supply parcel map and perhaps we revisit to see if RTD will join in the mowing venture since part of the parcel may be RTD right of way.
- 660 S Monaco Pkwy had police cars there Jul 19. We don't know why as yet

Treasurer report-Joanna Milewski

- 2 new members since June. Now 164 members. Goal is 175 for 2021. We are 11 away from goal.
- June 30 budget report submitted. Outstanding invoices include about \$500 for recent newsletter (printing, delivery and \$50 for website help)

Annual meeting planning

- Jacquie Marks made motion to approve \$240 donation to BMH for meeting space, seconded by Tim - approved unanimously
- Tim Rooney to handle AV for Annual Meeting – assess feasibility of using projector from BMH BJ or if not, rent one
- Tim Rooney to provide updated list of who is up for reelection and therefore how many Board positions are available

Updated Bylaws

- Jacquie Marks made motion to accept bylaws with removal of Article VIII L. 1.2. Action without meeting and to fix typo in Article V, seconded by Tim Rooney, approved unanimously

Social Events

- Marsha Badanes to put up signs for Sunday Social on July 25 to be held at Jean and David County's home on 446 S. Newport Way

New Board member orientation

Jacquie Marks proposed having a board orientation and mentoring process for new board members. The objectives would be to review officer and committee member roles and responsibilities, who is currently occupying different leadership roles and what gaps/opportunities exist for new board members to take on. Other pieces of information might include things as basic as a list of acronyms used in city planning (e.g., COD, RNO, etc.).

Meeting adjourned at approximately 8:10 PM

Addendum August 3 planning meeting

Present: Jane Lorimer, Wendy Glazer, Joanna Milewski, Tim Rooney, Marsha Badanes

Expenses approved.

Agreed to have doorhangers printed to remind all residents of annual meeting – Jane will handle

Agreed to pay for delivery of doorhangers

Annual meeting signs need to be placed weekend before the August 17 meeting. Need volunteer. Signs are at Joanna's.

Annual meeting Checklist & Action Items

- Please arrive early at 615 or 630 to ensure set up is done by 7- some people always arrive early. Parking at back. Entry at back to Fisher Hall.
- Jane will lead presentation and use PowerPoint (Tim bringing computer)
- Content and speakers approved - PPT will be double checked by Tim
- Council members, DPD Resource officers will be present and each speak for 3 minutes
- Safe & Sound may have materials available regarding Nov ballot initiative to repeal Group Living ordinance.
- Emphasis on attendees - ensure their questions are addressed
- Tim will get Postit Flip chart paper to be used for sign up for committees and small post it notes for sign up (use for name, address, email)
- Wendy will bring 50+/- bottled waters
- Jane to double check room setup is theater style for 60 people and AV is at the ready (projector, microphone)
- Joanna will head up sign in - all of us are needed to help with table placement and sign in
- Joanna will bring \$5 bills for change in case people join at meeting

- Yard announcement signs will be placed - we have 10 on hand. Jacquie will manage those
- Jane will prepare sign in sheets and ballots (ballots on bright green paper)
- Tim and Joanna plan to run for board. Wendy TBA
- Announcement via eNews and print special door hanger (Jane will handle both, Tim to advise if his son might deliver door hangers for \$120 - otherwise, we get same company as before at \$265)

Garage Sale August 22 Needs/Action Items

- Tim will manage the banner and sign placement for the day
- Jane to ask owners of "Watson's" property for permission to put up the garage sale banner and also advise them there is an illegal sign on their fence now
- Jane to advise specific streets who are definitely participating to enhance sign placement and to ask in next announcement for those who plan to participate
- Marsha post on FB, Jane post to Next Door, eNews, Website. Dist 5 posting to Dist 5 email list, Tim posting on Craig's list

Next "out front" event August 29

- The only thing left to do is writing address on signs and placing signs, picking them up afterwards - **Jacquie pick up at Jane's.**
- Wendy had already confirmed with the hosts (Tom & Linda Olds).

First meeting after Annual Meeting Moved to October

- Due to a myriad of holidays in September, **there will be NO board meeting in September.** The next board meeting will be on Tuesday, October 19 at 7P at BMH in the library
- As is our custom at the first meeting following election of board, officer and chair roles will be determined among the members of the board for the next term at that meeting Oct 19
- The annual meeting is usually held in April and regardless of circumstances such as we've faced in 2020/2021, we will get back to normal schedule and hold the 2022 meeting/elections in April, which means this next term will be shorter than usual.

Meeting minutes and notes approved via email August 16, 2021 6 in favor, 1 abstain.

Submitted by Jane Lorimer, VP